

**Minutes of the Meetings of the ORBICOM
Board of Directors**

**Wednesday, April 14, 1999
12:00 pm – 2:00 pm**

**Concierge Suite, 35th Floor
Marriott Château Champlain
Montreal, Canada**

Chair: Mr. Rainer von Schilling

PRESENT:

Rainer von Schilling President
Carmen Rico de Sotelo, Vice-President
Helen Molnar, Treasurer
Babacar Fall, UNESCO
Claude-Yves Charron, Secretary General
Shinichi Shimizu
Göran E. Sjöberg
Chin Saik Yoon

OBSERVERS:

Rosa Gonzalez, UNESCO
Martha Stone
Jamal Eddine Naji

REGRETS:

Paule Leduc, UQAM
Monic Houde
José Marques de Melo
Todor Petev
Antonio Sánchez-Bravo
Régina Traoré
Yassen Zassoursky

1. APPROVAL OF THE AGENDA

The Agenda of the Meeting, which had been previously circulated and which is attached as Appendix I, was approved.

Resolution BD99-1

Moved (Chin Saik Yoon), seconded (Göran Sjöberg), and carried unanimously that the Agenda be approved.

2. APPOINTMENT OF MEETING CHAIR

Resolution BD99-2

Moved (Göran Sjöberg), seconded (Helen Molnar), and carried unanimously that Rainer von Schilling act as meeting chair.

Claude-Yves Charron, Secretary General of ORBICOM agreed to act as recording secretary.

3. APPROVAL OF THE MINUTES OF THE 1997-8 MEETING

The Members agreed that as the previous meeting had been completed by e-mail, they would take as approved the record produced of that meeting.

4. FINANCIAL REVIEW

The Secretary General presented a review of the financial situation of ORBICOM and a series of new initiatives for new funding for the Secretariat. The Secretariat has established an arrangement with three government partners in Canada and Quebec to support the International Secretariat, provided there are matching funds from UNESCO.

5. MEMBERSHIP FEE STRUCTURE

The Members discussed the proposed Membership Fee Structure (see Appendix II). It was agreed that this should be presented to the Membership for approval at the General Assembly of Members.

Resolution BD99-3

Moved (Helen Molnar), seconded (Göran Sjöberg), and carried unanimously that the attached Membership Fee Structure be recommended to the Membership for acceptance.

6. INCORPORATION

The Board of Directors discussed the evolution of ORBICOM from an Association to a Not-for-profit Corporation under the laws of Quebec. The Board of Directors reviewed the following documentation: the Lettres Patentes (see Appendix III) and the proposed Statutes (see Appendix IV). A series of resolutions to facilitate this process were passed:

Resolution BD99-4

Moved (Chin Saik Yoon), seconded (Carmen Rico de Sotelo), and carried unanimously that the Board of Directors of ORBICOM recommends that the Members of ORBICOM transform the Association into a Corporation.

Resolution BD99-5

Moved (Göran Sjöberg), seconded (Helen), and carried unanimously that the Board of Directors recommends that the current Members of the Association become members of the new Corporation.

Resolution BD99-6

Moved (Carmen Rico de Sotelo), seconded (Chin Saik Yoon), and carried unanimously that the Board of Directors recommends that all decisions taken by the Directors and the Assembly of Members of the Association be adopted by the new Corporation in the same manner as if they had been taken by the new Corporation.

Resolution BD99-7

Moved (Göran Sjöberg), seconded (Helen Molnar), and carried unanimously that the Board of Directors accepts the revised Statutes of ORBICOM and recommends the acceptance by the Members of these Statutes.

The Board of Directors was very pleased with the new direction in which ORBICOM is going and felt that it would only improve and strengthen ORBICOM's ability to better serve its members.

7. PROPOSED INITIATIVES

Dr. Naji presented a proposed initiative to the Board of Directors to develop an electronic forum on issues of employment and training through the ORBICOM Network (see Appendix V).

Martha Stone presented a proposed initiative on networking and how to assess and develop ORBICOM's role as a network.

Both proposals were received very well and discussed at some length by the Board. The Board asked Dr. Naji and Dr. Stone to present these initiatives to the General Assembly of Members and for the Secretary General to include them in his proposal for upcoming activities for the next year.

8. CONNECTING KNOWLEDGE IN COMMUNICATIONS

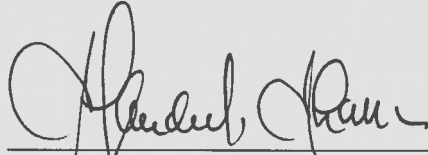
The Members noted that they were very pleased with the preparations for ORBICOM's first international event, *Connecting Knowledge in Communications: Bridging the Gap Between Training and Employment*, and were very much looking forward to it.

The Board of Directors extends its appreciation to the members of the Organizing Committee for working so hard on this initiative.

ADJOURNMENT

Resolution BD99-8

Moved (Göran Sjöberg), seconded (Carmen Rico de Sotelo), and carried unanimously that the meeting be adjourned.



Claude-Yves Charron
Recording Secretary



Rainer von Schilling
Chairman